



MEMBERSHIP TRANSFER POLICY

Policy Type:	Administration	Initially Approved:	05/25/2026 BCM WFN 26/27-04-43
Policy Sponsor:	Administration	Last Revised:	05/25/2026
Primary Contact:	Executive Director	Review Scheduled:	05/2027
Approver:	Chief and Council BCM WFN 26/27-05-43		

WHEREAS

This policy is established by Wahnapitae First Nation (WFN) to uphold inherent jurisdiction and responsibilities regarding our community members. Rooted in Wahnapitae's unique legal traditions and governance, this policy reflects our collective intent to protect the integrity of membership and support kinship connections among our people.

PURPOSE

To outline clear and culturally grounded process for WFN leadership when considering membership transfer requests, ensuring decisions align with the values, needs, and long-term vision of our Nation.

DEFINITIONS

"Common Law"	to live together in a conjugal (marriage-like) relationship for a period of at least two years.
"Custody Order"	a judgement or other order of the court providing for legal custody of a minor child.
"Minor child"	Any person under the age of eighteen (18) years.

CRITERIA

The following individuals shall be considered for membership with WFN:

- A status Indian from another First Nation who is married or living in a Common Law relationship with a WFN member and resides on WFN.
- A status Indian from another First Nation who as a minor was raised under the guardianship of a WFN member and resides on WFN.
- Despite anything in this policy, a person shall not be recommended for a membership transfer to WFN if they have committed an indictable offense for which a pardon has not been granted.

ONUS OF PROOF

The onus of proof of entitlement to a transfer of membership to WFN is the responsibility of the applicant.

PROCEDURES

All applications will be reviewed by the WFN membership clerk who will send all information to WFN Chief and Council.

WFN Chief and Council shall meet on a semi-annual basis, on or about April and October of each year, to consider membership transfer applications. Any Chief and Council support for transfers will be signified by a band council resolution.

The following must be submitted before the application is considered:

- Consent of both parents or guardian(s) of any minor applicant.
- Long form birth certificate.
- Any custody orders (if applicable).
- Any marriage certificates or evidence of common law relationship which can include a joint declaration of conjugal relationship (if applicable).
- Status card (copy of front and back) or letter evidencing proof of Indian registration.
- Declaration of affidavit supporting the application.
- An up-to-date Police Information Check.
- Other information as requested by Wahnapiatae First Nation.

Applications will only be accepted annually between September 1 – October 31 and results will be available by November 30.

APPEAL

An appeal for a decision made by WFN Chief and Council regarding a member transfer application may be made to the Executive Director.

They shall review the decision only regarding adherence to this policy.

They will either verify the WFN Chief and Council decision or recommend reconsideration of the application by Chief and Council.

If the application is to be reconsidered by Chief and Council, the Chief and Council decision based on reconsideration is final.

AMENDMENTS

Minor or administrative amendments to this policy that do not alter its intention or core criteria may be made with the approval of the Executive Director, without requiring formal review or approval by Chief and Council.

REVISION HISTORY

Date (mm/dd/yyyy)	Band Council Motions

MINOR AMENDMENT HISTORY

Date (mm/dd/yyyy)	Approved by Executive Director
09/02/2026	Ed Tyson

WAHNAPITAE FIRST NATION MEMBER TRANSFER APPLICATION FORM

CONFIDENTIAL INFORMATION

I, _____, am requesting authorization from Chief and Council to transfer my or my minor child's band membership to Wahnapiatae First Nation (WFN) in accordance with the WFN Member Transfer Policy.

Legal Name of Applicant: _____

Date of Birth: _____

Is the request to transfer a minor child (under 18 years of age)? Yes ☐ No ☐

If yes:

Child's Legal Name: _____

Date of Birth: _____

CONTACT INFORMATION:

Current Address: _____

Phone Number: _____

Email Address: _____

Transferee Current Registration Information:

Band/First Nation Name: _____

Indian Status Registration Number: _____

TRANSFER CATEGORY

Please check the transfer scenario that applies to this application:

☐ Applicant is a status Indian from another First Nation who is married to a WFN member and resides on WFN.

☐ Applicant is a status Indian from another First Nation who is living in a common law relationship with a WFN member and resides on WFN.

☐ Applicant is a status Indian from another First Nation who, as a minor, was raised under the guardianship of a WFN member and resides on WFN.

SPOUSE/Common LAW INFORMATION (complete if applicable)

Spouse/Common Law Partner's Name: _____

WFN Band Number/Registration Number: _____

Date of marriage or date common law relationship began: _____

GUARDIANSHIP/MINOR INFORMATION (complete if applicable)

Name of parent(s)/legal guardian(s): _____

Name of WFN member who raised the applicant: _____

WFN Band Number/Registration Number: _____

Dates or period during which the applicant was raised under that guardianship: _____

Has consent of both parents or guardian(s) been included for the application? Yes ☐ No ☐

Are there any custody orders related to this application? Yes ☐ No ☐

RELATIONSHIP TO WFN

Please describe your relationship to WFN (family, community involvement, upbringing, etc.):

REASON FOR APPLICATION

Please describe your reasons for applying for a membership transfer and how you envision contributing to the community of WFN:

REQUIRED DOCUMENTS

The following documents must be submitted with application (as per the WFN Member Transfer Policy):

- ☐ Long Form Birth Certificate.
- ☐ Copy of Status Card (front and back) or proof of Indian registration.
- ☐ Marriage Certificate or Joint Declaration of Common Law Relationship (if applicable).
- ☐ Custody Orders (if applicable).
- ☐ Consent of both parents or guardians (if applicant is a minor).
- ☐ Declaration or Affidavit supporting this application.
- ☐ Up-to-date Police Information Check.
- ☐ Other supporting information as requested by WFN.

DECLARATION

By signing below, I/We declare that all of the information contained in this application is complete and accurate in every respect. I/We understand that submission of this application does not guarantee acceptance for membership transfer.

I/We understand that, if accepted as a member of WFN, I/we will no longer be eligible to receive benefits, programs, or financial assistance from the previous First Nation, and may not receive duplicate benefits from both First Nations simultaneously.

I/We further understand that acceptance into WFN does not create any entitlement to past distributions, payments, settlements, per capita distributions, trust payments, or other benefits that were issued by WFN prior to the date of acceptance as a member.

I/We agree that the decision of Chief and Council shall be final, subject to the appeal process outlined in the WFN Member Transfer Policy.

Print Name: _____

Signature: _____

Date: _____

Internal Use:

Date presented to Chief and Council: _____

Date Approved by Chief and Council: _____

Date Denied by Chief and Council: _____

Explanation of Denial:
